



Queensland Association of Independent Legal Services Inc

QAILS CONFERENCE 2016

Travel Subsidy Application

Regional members attending the QAILS Conference 2016 may wish to accept the offer of a travel subsidy to assist the organisation to send staff, management committee members or volunteers to the Conference. The maximum subsidy is \$300 per organisation. The subsidy will not cover all costs involved, but may provide some support to regional CLCs attending the Conference.

Centres that are eligible to apply for a subsidy include:

Aboriginal & Torres Strait Islander Women's Legal Service NQ
Aboriginal Family Legal Service Southern Queensland
Cairns Community Legal Centre
Central Queensland Community Legal Centre
Environmental Defenders Office of NQ
Goondiwindi Community Legal Service
Junkuri Laka Community Legal Centre Aboriginal Corporation
Mackay Regional Community Legal Centre
North Queensland Women's Legal Service
Queensland Indigenous Family Violence Legal Service
Roma Community Legal Service
Stanthorpe Community Legal Service
Suncoast Community Legal Service
Taylor Street Community Legal Service
The Advocacy and Support Centre
Townsville Community Legal Service

Please complete the details below and return with attachments to QAILS, by post or email.

Travel details:

Name of Centre claiming subsidy: _____

Name of person travelling _____

Travel from: _____

Destination: _____

Costs incurred:

No. of km travelled at 78c/km \$ _____

Air fare cost \$ _____

Up to one nights accommodation cost \$ _____

Other miscellaneous costs \$ _____

Total reimbursement requested (up to \$300): \$ _____

Please invoice QAILS, and attach copies of receipts for all costs and return the completed form to: Queensland Association of Independent Legal Services Inc., PO Box 119, Stones Corner QLD 4120 or email: admin@qails.org.au