



In House Guardianship Training

Guardianship and administration matters can be complicated. You and your staff may need to know more about:

- Substitute decision making, particularly for health matters;
- Assisting when decision making capacity is impaired, questioned, or when decision makers may not be acting in a clients best interest;
- Enduring Power of Attorney (EPOA) and Advanced Health Directive (AHD) documents and how they relate to everyday decisions for clients and staff; and
- The roles of the statutory agencies of the Office of the Public Guardian, Public Trustee and QCAT.

Previous participants have consistently evaluated this training to be of a very high quality with relevance to, aged care, disability, mental health, nursing, allied health, residential care, community work or similar roles. Independent evaluations of this training revealed that over 95% of participants found the information very useful to their daily practice and participants were more confident in their work roles following the training.

This training is important because workers:

- Require understanding of legal and ethical considerations to best support clients who's decision making capacity is substituted, diminished, or being questioned;
- Can better support vulnerable people to ensure their rights are being upheld and their choices are protected; and
- Can make informed professional decisions, maintain appropriate boundaries with interested parties and protect their clients and organisation through improved practice.

Options and Pricing

Understanding Guardianship Workshop – Full day (6.5 hours) – This workshop provides a comprehensive overview of Guardianship and Administration matters. It is suited to workers who support those who may have questionable, impaired or substituted decision making capacity. This capacity impairment may be related to ageing, disability, mental illness, disease or injury. It is delivered in an interactive way, facilitating applied knowledge to common work practices and real life scenarios.

Topics include:

- Exploring capacity & consent
- Understanding substituted decision making for health, finance, and personal matters
- Advance Health Directives (AHD)
- Enduring Powers of Attorney (EPOA) – their role and the limits of their power
- How did we get to here? A historical overview and the General Principles
- Queensland Guardianship Regime
- Systems impacting on persons with reduced capacity
- Understanding the role of the Public Trustee, Public Guardian, QCAT and tribunal hearings
- Mock QCAT Hearing

Training delivery fee for a 6.5 hour (includes 25 min morning tea break and a 30 minute lunch break) workshop for up to 25 participants is \$1450 (inc gst). Additional disbursements apply for locations outside of Brisbane (see over page). Additional participants can also be included for \$50 (inc gst) each.

Understanding Guardianship Workshop – Half day (4 hours) - This workshop has the same content and topics that are covered in the above presentation, but it is tailored to suit a reduced training time slot. Training delivery fee for a 4 hour (includes 15 min tea break) workshop for up to 25 participants is \$1200 (inc gst). Additional disbursements apply for locations outside of Brisbane (see over page). Additional participants can also be included for \$40 (inc gst) each.

Understanding Guardianship for Mental Health Workshop – Full day (6.5 hours) - This workshop provides a comprehensive overview of Guardianship and Administration matters as they relate to clients experiencing mental illness. It is delivered in an interactive way, facilitating applied knowledge to common work practices and scenarios that arise when working in this field.

Topics include:

- Understanding substituted decision making for health, finance, and personal matters
- Exploring fluctuating capacity, insight & consent
- Enduring Powers of Attorney (EPOA) – their role and the limits of their power
- Advance Health Directives (AHD)
- Concepts of paternalism, de-institutionalisation, human rights and supported decision making
- Understanding the “less restrictive way” (use of AHD, EPOA, private guardians and statutory health attorneys) as set out in the newly proposed mental health legislation
- Applying substituted decision making, guardianship and administration in real-life scenarios
- Understanding the role of the Public Trustee, Public Guardian, QCAT and tribunal hearings

Training delivery fee for a 6.5 hour (includes 30 min lunch break and 15 min tea break) workshop for up to 25 participants is \$1450 (inc gst). Additional disbursements apply for locations outside of Brisbane (see below). Additional participants can also be included for \$50 (inc gst) each.

Understanding Guardianship for Mental Health Workshop – Half day (4 hours) - This workshop has the same content and topics that are covered in the above presentation, but it is tailored to suit a reduced training time slot. Training delivery fee for a 4 hour (includes 15 min tea break) workshop for up to 25 participants is \$1200 (inc gst). Additional disbursements apply for locations outside of Brisbane (see below). Additional participants can also be included for \$40 (inc gst) each.

Toolkit for Health Care Decision Making Workshop (2 hours) - This workshop aims to provide applied knowledge for participants in the area of health care substitute decision making, particularly when caring for those who have limited capacity or EPOA's in place.

Topics include:

- Health care decision making
- Advanced Health Directives and Enduring Power of Attorney documents
- Informed consent and the right to refuse care
- Principles for decision makers and understanding exploitation in a substitute decision making

Training delivery fee for this 2 hour session for up to 25 participants is \$600 (inc gst). Additional disbursements apply for locations outside of Brisbane (see below). Additional participants can also be included for \$20 (inc gst) each.

Training inclusions: The above training costs include the workshop session with an experienced trainer, printed participant notes, all the required AV equipment for delivery and a certificate of attendance for each participant. We would request your organisation to provide any catering as desired and a suitable training venue

Additional disbursements for travel outside of Brisbane: In addition to the training delivery fee there are additional charges for workshops held more than 45 minutes travel time from Brisbane CBD. Additional costs will be calculated individually and may include flights, car hire or vehicle mileage costs, overnight accommodation, sustenance and trainer travel time. Approximate figures can be quoted for you upon request.

Thank you for taking the time to consider guardianship training. Please feel free to contact me if you would like to discuss the training further or if you would like to enquire about possible training dates.

Kind regards

Renai

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