Xx February 2015

[Name]
[Address]

[Suburb] [State] [Postcode]

**Can you spare some change?**

Dear [Title] [Surname],

As funding cuts increase, xx community legal centre is urgently in need of funds to meet increasing demand. We are writing to you today to ask if you will consider making a donation.

We turn away xxx people per year trying to obtain legal advice, so every dollar counts.

People who require our urgent legal help are being turned away, leaving them with little choice. Luckily, xx\* was able to benefit from free legal advice from xx Community Legal Centre which has changed her life.

Xx - story

This is just one of story from over xx,xxx people who have accessed xx community legal centre in the past year.

Xx Community Legal Centre provides much needed assistance and guidance, to xx people. The centre also…. xxxx amazing work. Our centre helps people like xx who would otherwise have no voice, who might otherwise go to prison or xxx

Helping people like xx is not hard. Giving professional donation fee will support us to do xxx, xxx and xxx.

Making a donation to xx Community Centre is easy. As we are a registered charity all donations over $2 are tax deductible. You can donate online at [**www.givenow.com.au/xx**](http://www.givenow.com.au/xx)centre or call xx on 07 xxxx xxxx.

Whether you want to donate once or make a regular donation, each time you donate, it will help to improve legal service access for disadvantaged xx people in xx community.

Yours sincerely,

**Xxxx xxxx**
x CLC Director

P.S. People like xx need your help. By making a donation today, you can help people who can’t afford a lawyer and are not eligible for legal aid, to access the legal services they need.

\*This name has been changed to protect the person’s identity