**ASSISTANT DIRECTOR**

North Queensland Women’s Legal Service (NQWLS) is a not for profit, specialist community legal service, providing free legal services primarily in the areas of family law and domestic violence.  It has offices in both Townsville and Cairns and has been operating since 1996.

We are recruiting for the position of **Assistant Director** who can work from either our **Townsville** or **Cairns** office.

The role of the Assistant Director is to work collaboratively with the Director to achieve the strategic objectives of NQWLS and manage the smooth day to day functioning of the Service.

The position offers an opportunity for the right person to join the dedicated staff team, whose work is making a real difference in the lives of women who need legal assistance with family law and domestic violence matters.

Salary commensurate with experience, including salary sacrifice benefits, under the Queensland Community Services & Crisis Accommodation Award 2008 (the TPEO), envisaged at Level 7.1

**Please note you must request a Position Application Kit and respond to selection criteria to be considered for the position.**

To request a Position Application Kit, which includes the position selection criteria, please email [director@nqwls.com.au](mailto:director@nqwls.com.au) and quote ‘Assistant Director vacancy’ in the subject line.

Applications close: **COB** **Friday 9 July 2021**