

When:

Wednesday, October 25 from 10am to 4pm with optional social event from 4:30 to 6:30pm **Thursday, October 26** from 9am to 1:30pm with optional afternoon session to 3pm.

Where:

The Gardens Club, <u>75 Gardens Point Road</u>, <u>Brisbane</u>

How to get there:

Public Transport – The Gardens Club is easily accessible by ferry, bus or a short walk from Brisbane CBD. Plan your journey on <u>Translink</u>

Parking – Secure Parking on 53 Albert Street (<u>click here to book</u>) or QUT Gardens Point (which is very close to the Gardens Club – <u>click here for more information</u>)

Who is this event for?

First Nations employees working in a Queensland community legal centre. It doesn't matter what your job title is CEO, lawyer, social worker, youth worker, intake officer or anything else. Everyone is welcome.

Social Event - Birrunga Gallery

We will be providing maxi taxis from The Gardens Club to <u>Birrunga Gallery</u> or it is a 20 minute walk for those who want to stretch their legs. At Birrunga there will be a musician, tasting/grazing platters and a modest bar tab.

Accommodation Options

Royal on the Park Brisbane – 152 Alice Street (7 minute walk to/from venue)

<u>Brisbane Skytower by CLLIX</u> – 222 Margaret Street (9 minute walk to/from venue)

Mantra on Mary – 70 Mary Street (10 minute walk to/from venue)

<u>The Great Southern Hotel</u> – 103 George Street (10 minute walk to/from venue)

<u>Capri by Fraser</u> – 80 Albert Street (10 minute walk to/from venue)

Oaks Brisbane Festival Suites – 108 Albert Street (12 minute walk to/from venue)

<u>Ibis Styles Brisbane Elizabeth Street</u> – 40 Elizabeth Street (13 minute walk to/from venue)

This is by no means a definitive list of accommodation options! Sites like Wotif.com and Bookings.com may have other options and better prices.

Travel Subsidies

Thanks for project funding for this event – this year we are able to offer very generous travel subsidies.

Option 1: Flights and Accommodation

Community Legal Centres Queensland will pay up to \$1000 per person towards the costs of flights and accommodation.

Option 2: Driving and Accommodation

Community Legal Centres Queensland will pay up to \$750 per person towards the costs of accommodation, driving and parking.

To apply for the funding you will need to submit a travel claim by providing:

- 1: Tax invoices for the booked travel/accommodation
- 2: Create a tax invoice from your community legal centre addressed to Community Legal Centres Queensland (CLCQ) for the amount you are applying for inclusive of GST.

Please reference the invoice as "Wunya Travel Subsidy".

Please note – you can only claim up to the travel allowances as listed above or the amount you have spent. For example, Under Option 1, if your expenses total \$1094, you can apply for \$1000 but if your expenses total \$876, you can only apply for \$876.